



For calendar year 2001, GSA is again making ITMS available to any interested party. If you would like to subscribe to ITMS, please complete the attached form and return to GSA as instructed.

## **CALENDAR YEAR 2001 SUBSCRIPTIONS GIVE YOU ACCESS TO ITMS ON THE WEB AS WELL AS THE CD-ROM.**

**ITMS NOW GIVES HOUSEHOLD GOODS PARTICIPANTS THE CAPABILITY OF ACCESSING THE HOUSEHOLD GOODS AGENCY USERID'S THAT ARE REQUIRED FOR THE SHIPMENT AND CLAIM REPORTS.**

## Freight Features



### **Cost Comparison**

When a Federal Agency using the GSA Freight Management Program needs rate and routing information for a shipment, they do a cost comparison in ITMS based on the origin, destination, mileage, weight, and various accessorial services needed for that particular shipment. When the information is input, the system creates a cost comparison that displays every carrier that has an approved rate on file for this route. The information includes for each carrier such things as the carrier name, phone number, offer number, the estimated cost for transportation which includes any selected accessorial services that are calculated by the system, and the percentage offered for any selected accessorial service.

**Carrier subscribers of ITMS have the ability to access the exact same cost comparisons as our customer agencies.**

### **Reporting**

As a carrier subscriber of ITMS, you have the ability to run various reports on the freight carriers rate database. For any specific carrier, combination of carriers, or all carriers, you can display and print reports on LTL, TL, and accessorial services offers accepted by GSA for all general, alternating, and non alternating application rate offers. This can done on specific or all origins and destinations.

**All reports can be saved in a text format which allows you to import them into spreadsheet applications.**

### **Mailing Lists**

As a carrier subscriber of ITMS, you have the ability to display and print both carrier and Federal agency mailing lists. You can select all agencies, specific agencies, and specific bureaus within an agency. In addition, you can filter by zip code, which allows you to target specific regions of the country.

**All mailing lists can be saved in a text format which allows you to import them into a word processor, which in turn can easily be turned into mailing labels and gives you the capability of doing print merges.**

### **Rate Filing**

As a carrier subscriber of ITMS, you have the ability to:

- Review your own accepted rates;
- For each Freight Request for Offers, revise your rates or add new rates by route, general, alternating and non-alternating, or global mass changes;
- Eliminate errors by validating your rate submission before filing with GSA to ensure that it meets all of GSA's criteria; and
- Submitting your new rate file to GSA as an encrypted file. Encrypted files give added security to your rate submission. No individual can access your file. **Only the ITMS system in GSA can decrypt your file.**

# Household Goods Features



## Cost Comparison

When a Federal Agency using the GSA Centralized Household Goods Traffic Management Program (CHAMP) needs rate and routing information for a household goods shipment, domestic or international, they do a cost comparison in ITMS based on the origin, destination, mileage, weight, and if applicable, unaccompanied air baggage (UAB) and/or privately owned vehicle (POV). When the information is input, the system creates a cost comparison that displays every carrier that has an approved rate on file for this route. The information includes for each carrier things such as the carrier name, phone number, the discount being offered and the estimated cost for transportation, 30, 60, and 90 day costs for storage in transit (SIT), the customer satisfaction index and value index, and if applicable, estimated costs for UAB and/or POV.

**Carrier subscribers of ITMS have the ability to access the exact same cost comparisons as our customer agencies.**

## Reporting

As a carrier subscriber of ITMS, you have the ability to run various reports on the household goods carriers rate database and the approved scope of operations database. For any specific carrier, combination of carriers, or all carriers, you can display and print reports on transportation, SIT, UAB, and POV services offers for general, broker move management, and direct move management services offers accepted by GSA. In addition, for any specific carrier, combination of carriers, or all carriers, you can display and print reports on approved scope of operations in CHAMP.

**All reports can be saved in a text format which allows you to import them into spreadsheet applications.**

## Mailing Lists

As a carrier subscriber of ITMS, you have the ability to display and print both carrier and Federal agency mailing lists. You can select all agencies, specific agencies, and bureaus within an agency. In addition, you can filter by zip code, which allows you to target specific regions of the country.

**All mailing lists can be saved in a text format which allows you to import them into a word processor, which in turn can easily be turned into mailing labels.**

## Rate Filing

As a carrier subscriber of ITMS, you have the ability to:

- Review your own accepted rates;
- For each Household Goods Request for Offers, revise your rates or add new rates by route, general, alternating and non-alternating, or global mass changes;
- Eliminate errors by validating your rate submission before filing with GSA to ensure that it meets all of GSA's criteria; and
- Submitting your new rate file to GSA as an encrypted file. Encrypted files give added security to your rate submission. No individual can access your file. **Only the ITMS system in GSA can decrypt your file.**

## ITMS ORDER FORM CALENDAR YEAR 2001

A subscription to ITMS will be \$ 150.00 and will include all releases in calendar year 2001.

To order and ensure that you receive your first issue in a timely manner, please complete this form and return to GSA at the address below with your check in the amount of \$150.00 per subscription by close of business 4:30 CST March 1, 2001. Orders received after this date will be processed separately and will not be in the original May 2001 distribution.

**MasterCard and Visa are now accepted. If you wish to pay by credit card, please complete this form and the credit card release form and mail them the address below or you can fax them to the attention of Brian Kellhofer at (816) 823-3656, by close of business March 1, 2001.**

CARRIER NAME: \_\_\_\_\_

SCAC CODE: \_\_\_\_\_

MAILING ADDRESS: \_\_\_\_\_

CITY, STATE, ZIP: \_\_\_\_\_

TELEPHONE NUMBER: \_\_\_\_\_

FAX NUMBER: \_\_\_\_\_

E-MAIL (OPTIONAL) \_\_\_\_\_

POINT OF CONTACT: \_\_\_\_\_

Number of subscriptions at \$150.00:

Total enclosed \$

For **Freight**, please make your **check payable** to GSA-GL474.2 and include on your check "Project Code F01FITMS."

For **Household Goods**, please make your **check payable** to GSA-GL474.1 and include on your check "Project Code H01HITMS."

Send your order form and check to:

**General Services Administration  
Transportation Management Branch (6FBD-X)  
Attention: Brian Kellhofer  
1500 East Bannister Road, Room 1076  
Kansas City, MO 64131**

## CREDIT CARD RELEASE FORM

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(Circle one)

VISA

MASTERCARD

CREDIT CARD NUMBER:

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Expiration Date

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Carrier Name\_\_\_\_\_

SCAC\_\_\_\_\_

Freight or HHG\_\_\_\_\_

Name as it appears on Credit Card (Please Print)\_\_\_\_\_

Authorized Signature\_\_\_\_\_

Total amount to be charged to your Credit Card\_\_\_\_\_

Purpose\_\_\_\_\_

Daytime Telephone Number \_\_\_\_\_